

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS HELD ON THE 18TH DAY OF FEBRUARY, 2020

On the 18th day of February, 2020 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Guessippina Bonner	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Bruce Green	Deputy City Manager/City Attorney
Jason Arnold	Assistant City Manager
Kara Andrepont	City Secretary
Rodney Ivy	Human Resource Director
Gerald Williamson	Public Safety Director
David Thomas	Police Chief
Jesse Moody	Fire Chief
Ryan Watson	Asst. Fire Chief
Belinda Melancon	Finance Director
Scott Rayburn	Planning Director
Michael Flinn	Parks and Recreation Director
Albert Duffield	Water and Sewer Director
Sid Munlin	IT Director
Kent Havard	Solid Waste Director
Lorraine Simoneau	Library Director

being present; and

Mark Hicks

Mayor Pro Tem

being absent when the following business was transacted.

INVOCATION - The meeting was opened with prayer by Brother Steve Killam, St. Paul's United Methodist Church.

PUBLIC COMMENT – Mayor Brown opened the meeting for Public Comment on any posted agenda item at 5:01 p.m. There being no one who wished to speak, Mayor Brown closed the Public Comment portion of the meeting.

1. MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD FEBRUARY 4, 2020 – APPROVED

Councilmember Lynn Torres moved to approve the minutes of the meetings as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

2. PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY GRANTING A SPECIAL USE PERMIT FOR AUTOMOTIVE SALES AND CHANGING THE ZONING TO “LOCAL BUSINESS” ON PROPERTY ADDRESSED AS 901 PERSHING AVENUE - APPROVED

City Manager Wright stated that the applicant, “We Fix Em” on behalf of P&J Properties, had requested a zone change with a special use permit for automotive sales on property addressed as 901 Pershing Avenue. City Manager Wright highlighted the location of the property on the corresponding map. City Manager Wright stated that the site layout allowed for better control of onsite traffic and the Special Use Permit would limit the number of vehicles allowed for sale. City Manager Wright stated that Staff had reviewed the site plan for auto sales and believed there

was not an adverse impact to the surrounding area. City Manager Wright furthered that the zone change to “Local Business” and the associated Special Use Permit for auto sales was unanimously recommended for approval by the Planning and Zoning Commission.

City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and consider on Second Reading an Ordinance changing the zoning to “Local Business” and granting a Special Use Permit for automotive sales on property addressed as 901 Pershing Avenue.

Mayor Brown opened the Public Hearing at 5:03 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and moved to comments from the City Council. There were none.

Councilmember Lynn Torres moved to approve the Ordinance as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

3. PRESENTATION OF LUFKIN POLICE DEPARTMENT ANNUAL REPORT

Police Chief David Thomas reviewed the 2019 Lufkin Police Department Annual Report. Chief Thomas thanked the City Manager, City Council and Staff for their continued support of the Lufkin Police Department. There being no questions, Mayor Brown thanked Chief Thomas for his presentation and the efforts of the Lufkin Police Department.

4. PRESENTATION OF KURTH MEMORIAL LIBRARY BOARD ANNUAL REPORT

Immediate Past President of the Kurth Memorial Library Board, Lin Lentz, presented the Kurth Memorial Library Annual Report.

5. PRESENTATION OF THE PROPOSED CAPITAL IMPROVEMENT PROGRAM – APPROVED

City Manager Wright stated that during the November 19th and December 3rd, 2019 City Council meetings, the proposed Capital Improvement Program was presented for review and discussion by City Council. City Manager Wright furthered that based on those discussions and other meetings conducted regarding the program, Staff had revised the proposed program and projects for consideration for approval. City Manager Wright stated that a spreadsheet detailing the projects, associated costs and timeline had been included in the Council packet for review.

City Manager Wright concluded that Staff recommended City Council approve the proposed Capital Improvement Plan recommendations in the amount of \$22,500,000 which would allow Staff to contact the City’s financial advisor to proceed with the sale of bonds for Phase One of the Capital Improvement Projects in the amount of approximately \$5 million dollars, plus bond issuance cost. City Manager Wright stated that the bond sale would be brought back to Council for approval at a later date.

Councilmember Robert Shankle moved to approve the proposed Capital Improvement Program as presented. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

6. GRANT FROM THE E.L. KURTH, JR. CHARITABLE FOUNDATION FOR THE LUFKIN FIRE DEPARTMENT AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2019-2020 OPERATING BUDGET (BUDGET AMENDMENT NO. 12) APPROPRIATING THE FUNDING – APPROVED

City Manager Wright stated that in 2018, the Lufkin Fire Department had received a grant in the amount of \$284,684 from the E.L. Kurth, Jr. Charitable Foundation Grant for the purchase of UHF compatible handheld and mobile radios. City Manager Wright furthered that the grant was to be paid out over a three-year period with payments of \$100,000 being received in both 2018 and 2019. City Manager Wright stated that recently, Lufkin Fire had received the final grant payment from the Kurth Foundation in the amount of \$84,687. City Manager Wright furthered that Budget Amendment No. 12 would appropriate both the final payment and those

funds that had not been expended to the Fire Services account, which would bring the total of funds remaining to \$213,487. City Manager Wright stated that all remaining funds would be used for the purchase of communications equipment. City Manager Wright furthered that on behalf of all the employees of the Fire Department, Staff wished to extend their deepest appreciation to the Kurth Foundation for awarding the grant to the Lufkin Fire Department.

City Manager Wright concluded that Staff recommended City Council accept the final payment of the grant as well as approve Budget Amendment No. 12 appropriating the funding.

Councilmember Rocky Thigpen moved to accept the grant and approve the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

7. FISCAL YEAR 2020 LUFKIN POLICE DEPARTMENT ANNUAL FORFEITURE BUDGET – APPROVED

City Manager Wright stated that each year the Police Chief, under Article 59.06 of the Texas Code of Criminal Procedures, submitted a forfeiture fund budget for the fiscal year. City Manager Wright furthered that forfeiture funds could only be expended with the recommendation of the Police Chief and approval of City Council. City Manager Wright furthered that there was currently \$47,647 available in the fund. City Manager Wright stated that \$27,000 would be used to purchase handheld radios compatible with the new area wide public safety radio system, \$15,000 would be used to upgrade, equip and maintain training facilities and \$5,000 would be used for unbudgeted equipment, software and maintenance needs. City Manager Wright furthered that all unspent monies would remain in the forfeiture fund account.

City Manager Wright concluded that Staff recommended City Council approve the proposed Police forfeiture fund budget for the Fiscal Year 2020.

Councilmember Lynn Torres moved to approve the proposed forfeiture fund budget for Fiscal Year 2020 as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

8. APPOINTMENTS TO THE KURTH MEMORIAL LIBRARY BOARD

City Manager Wright stated that nomination for appointment to the Kurth Memorial Library Board must originate with the Library Board. City Manager Wright furthered that members of the Board whose terms ended in December 2019, included Yulanda Richards, Robert Cain and April Sebasta. City Manager Wright stated that the Board recently recommended that City Council consider approving the re-appointment of Yulanda Richards and April Sebasta and appoint Linda Smelley to replace Bob Cain on the Board. City Manager Wright furthered that Mrs. Smelley was a past president of the Board and a long-time Lufkin resident.

City Manager Wright concluded that Staff recommended City Council approve the re-appointment of Yulanda Richards and April Sebasta as well as the appointment of Linda Smelley to serve on the Kurth Memorial Library Board.

Councilmember Lynn Torres moved to approve the re-appointment of Yulanda Richards and April Sebasta as well as the appointment of Linda Smelley to the Kurth Memorial Library Board. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

9. APPOINTMENTS TO THE DOWNTOWN ADVISORY BOARD

City Manager Wright stated that this item was postponed during the February 4th City Council Meeting in order to allow for additional applications and renewal forms to be received. City Manager Wright furthered that an additional application had been received as was included in the Council's packet.

City Manager Wright concluded that Staff recommended City Council consider appointments to the Downtown Advisory Board.

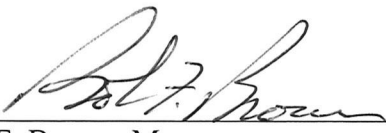
Councilmember Guessippina Bonner moved to approve the appointment of Benita Bennett, Stacy Brown, Doug Atkinson, Staci Hodges, Adell Becker, and Jill Roberson as members of the Downtown Advisory Board with Anne Brookshire being appointed as an alternate. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was Recorded.

10. FINANCIAL STATUS REPORT

City Manager Wright reviewed the Financial Status Report and offered to answer any questions. There were none.

There being no further business, Mayor Bob Brown adjourned the meeting at 5:30 p.m.





Bob F. Brown, Mayor

ATTEST:



Kara Andrepont, City Secretary